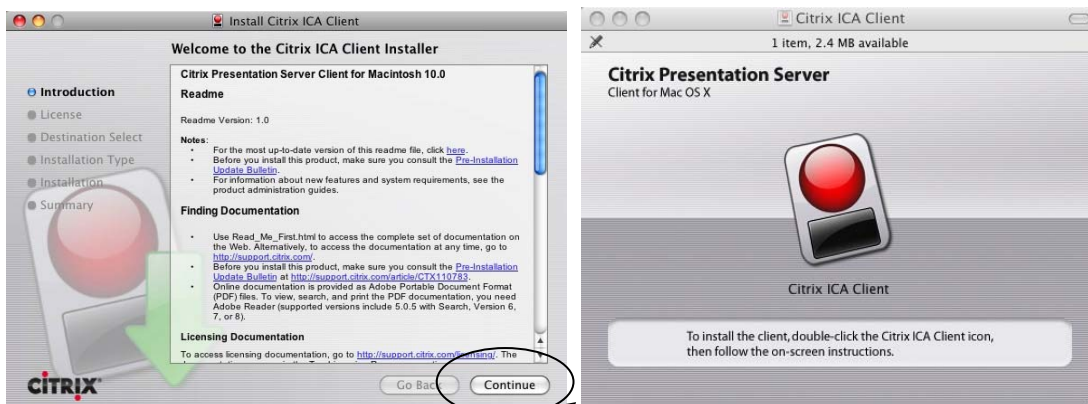


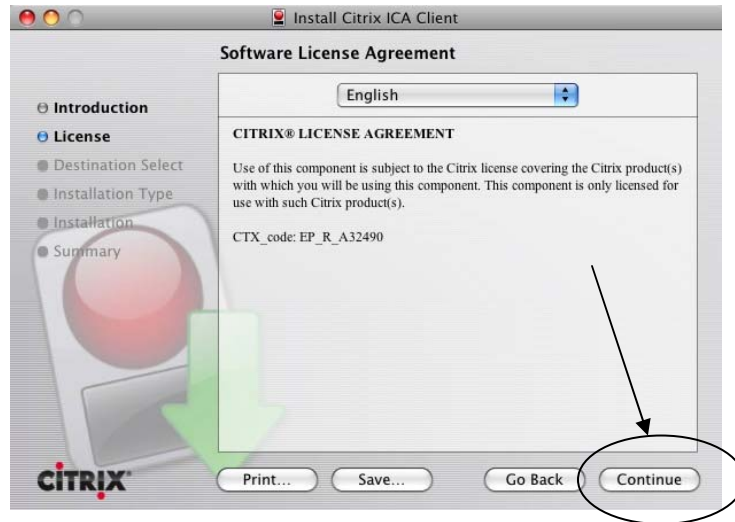
TO	Remote Users	MEMORANDUM
FROM	Cassels Brock – Information Technology	
RE	Connecting to the Firm using Citrix Web Interface with a MAC OSX	

Purpose of Document: If you have a Mac computer at home and wish to use it to connect to the firm’s network via Citrix, the instructions in this document will walk you through the steps to download the Citrix Mac client software and set it up so that it connects to the Cassels Brock network.

1. Double click on the Safari/Firefox icon to launch the browser.
2. Click in the web browser address bar, and type **http://remote.casselsbrock.com** and then press the enter key.
3. Scroll down and click on the “Mac Citrix Client” button under the “Resources” option to download the client.
4. Once the Citrix Client has been downloaded successfully, two subsequent popup windows will appear (Citrix ICA Client and Install Citrix ICA Client).



5. On the Install Citrix ICA Client window, click **Continue**.
6. The next screen displays the Software License Agreement. The default language should be set to English. Click **Continue**.



7. A pop up window will appear asking you whether or not you accept the license agreement. Select **Agree**.
8. The next screen is the Select a Destination screen. Select you hard drive and then click on **Continue**.
 - a. (**Optional** Once you have selected your hard drive you may want to click on **Choose Folder...** in order to save this application to a sub folder of the hard drive.)



9. The following screen is the **Standard Install on "Macintosh HD"**. This screen verifies the amount of disk space that will be used on your hard drive. Select **Install**.



10. If you do not have an account password for your MAC, go to the next step. If you do, enter the password in order to install.

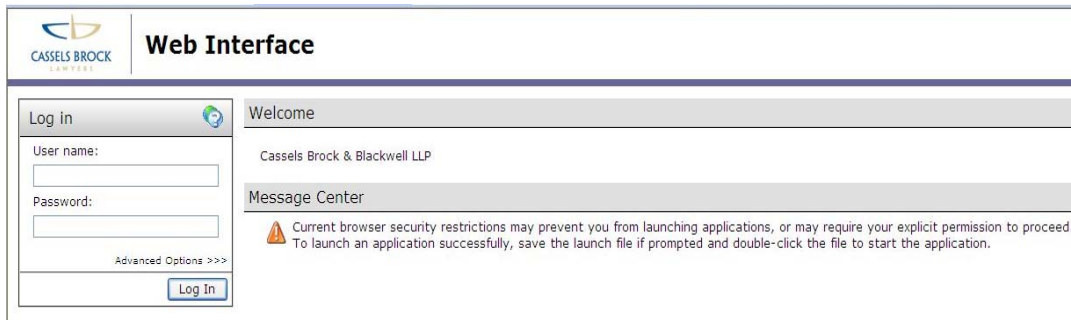


11. Once the installation is complete, the following window will appear. Select **Close**.

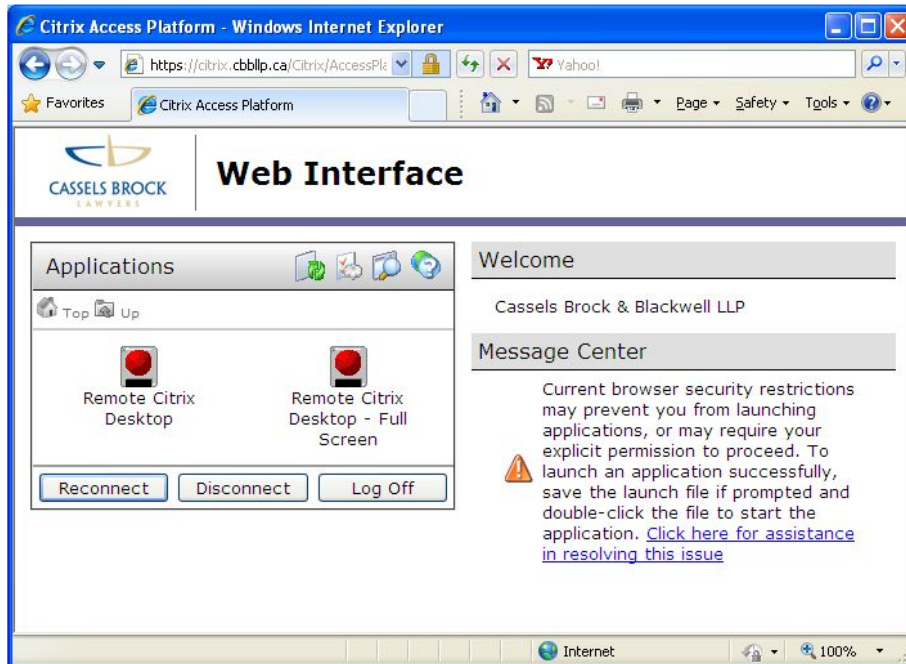


Connecting to the Cassels Brock Remote Access Server

1. Double click on your Safari or Firefox icon to launch your browser.
2. Click once in the web browser address bar, and type **http://remote.casselsbrock.com** and press the enter key.
3. Click on the “Citrix Access” button to go to the Citrix logon page.
4. Within the **Log In** area, enter your computer user name and password and click the **Log In** button.



- When the Applications box appears on the Web Interface, single click on either **Remote Citrix Desktop** (which will give you a slightly smaller screen size) or **Remote Citrix Desktop – Full Screen** (which will take up your entire screen and have keyboard functionalities such as Alt+Tab to alternate between opened windows).



- For those that have a soft token (RSA Token installed on your BlackBerry), then launch the RSA SecurID program on your BlackBerry, enter your personal 4-digit PIN and press Enter. You will be provided with an 8-digit authentication pass code which you will need to enter in the SecurID Authentication prompt box on Citrix (see screen shot below).

For those that have a hard token (RSA Key Fob), you will need to enter your personal 4-digit PIN + the 8-digit pass code to the SecurID Authentication prompt box on Citrix. For example, if your PIN is 2985, then you will enter 2985 followed by the 8-digits that randomly generate and appear on the RSA Key Fob.



- Click the **OK** button once done.